

16 March 2018

Our Ref IG/Cabinet/27.3.18  
Your Ref.  
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To: Members of the Cabinet:

Councillor Lynda Needham, Leader of the Council (Chairman)  
Councillor Julian Cunningham, Executive Member for Finance and IT (Vice-Chairman)  
Councillor Jane Gray, Executive Member for Leisure  
Councillor Tony Hunter, Executive Member for Community Engagement and Rural Affairs  
Councillor David Levett, Executive Member for Planning and Enterprise  
Councillor Bernard Lovewell, Executive Member for Housing and Environmental Health  
Councillor Ray Shakespeare-Smith, Executive Member for Policy, Transport and Green Issues  
Councillor Michael Weeks, Executive Member for Waste Management, Recycling and Environment

You are invited to attend a

## **MEETING OF THE CABINET**

to be held in the

**FOUNDATION HOUSE, ICKNIELD WAY, LETCHWORTH  
GARDEN CITY**

on

**TUESDAY, 27TH MARCH, 2018 AT 7.30 PM**

Yours sincerely,



David Miley  
Democratic Services Manager

## **Agenda** **Part I**

<b>Item</b>	<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. MINUTES - 23 JANUARY 2018</b> To take as read and approve as a true record the minutes of the meeting of the Cabinet held on 23 January 2018.	(Pages 1 - 12)
<b>3. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business which they wish to be discussed by the Cabinet at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether any item(s) raised will be considered.	
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b> To receive petitions, comments and questions from the public.	
<b>6. ITEM REFERRED FROM CABINET SUB-COMMITTEE (LOCAL AUTHORITY TRADING COMPANIES' SHAREHOLDER): 15 MARCH 2018 - OPTIONS FOR HOUSING INVESTMENT COMPANY</b>	(Pages 13 - 26)
<b>7. ITEM REFERRED FROM OVERVIEW &amp; SCRUTINY COMMITTEE: 20 MARCH 2018 - PERFORMANCE MANAGEMENT MEASURES FOR 2018/19</b>	(Pages 27 - 36)
<b>8. ITEM REFERRED FROM FINANCE, AUDIT &amp; RISK COMMITTEE: 21 MARCH 2018 - RISK MANAGEMENT UPDATE</b>	(Pages 37 - 46)
<b>9. ITEM REFERRED FROM FINANCE, AUDIT &amp; RISK COMMITTEE: 21 MARCH 2018 - THIRD QUARTER REVENUE MONITORING 2017/18</b>	(Pages 47 - 48)

- 10. STRATEGIC PLANNING MATTERS** (Pages 49 - 64)  
**REPORT OF THE HEAD OF DEVELOPMENT AND BUILDING CONTROL**
- To inform Cabinet of the current positions regarding:*
- *Other Local Plans and Examinations;*
  - *North Hertfordshire Local Plan;*
  - *Neighbourhood Plans;*
  - *Government announcements; and*
  - *Strategic Planning.*
- 11. THIRD QUARTER REVENUE MONITORING 2017/2018** (Pages 65 - 74)  
**REPORT OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET MANAGEMENT**
- To consider the Third Quarter Revenue Monitoring report 2017/2018.*
- 12. THIRD QUARTER CAPITAL MONITORING 2017/2018** (Pages 75 - 90)  
**REPORT OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET MANAGEMENT**
- To consider the Third Quarter Capital Programme Monitoring report 2017/18.*
- 13. TREASURY MANAGEMENT THIRD QUARTER MONITORING 2017/2018** (Pages 91 - 96)  
**REPORT OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET MANAGEMENT**
- To consider the Third Quarter Treasury Management Monitoring report 2017/2018.*
- 14. INFLATIONARY INCREASE IN OFF-STREET CAR PARKING TARIFFS FOR 2018/19** (Pages 97 - 124)  
**REPORT OF THE HEAD OF DEVELOPMENT AND BUILDING CONTROL**
- To consider proposed inflationary increases in off-street car parking tariffs for 2018/19.*
- 15. DISTRICTWIDE SURVEY 2017 - KEY FINDINGS AND ACTIONS** (Pages 125 - 140)  
**REPORT OF THE CHIEF EXECUTIVE**
- To consider the key findings and actions of the Districtwide Survey 2017.*
- 16. GREEN SPACE MANAGEMENT STRATEGY** (Pages 141 - 172)  
**REPORT OF THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES**
- To update the Cabinet on the future management and maintenance of facilities identified in the Green Space Management Strategy.*

- 17. FUTURE MANAGEMENT OF HITCHIN MARKET** (Pages  
REPORT OF THE DEPUTY CHIEF EXECUTIVE 173 -  
180)
- To consider a Part 1 report on the proposed future management of Hitchin Market.*
- 18. PROPOSED CREMATORIUM AT WILBURY HILLS - PROGRESS UPDATE** (Pages  
REPORT OF THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES 181 -  
186)
- To consider a Part 1 progress update to lease land at Wilbury Hills for the development and operation of a crematorium and approval of heads of terms with a view to submitting an application for outline planning permission.*
- 19. EXCLUSION OF PRESS AND PUBLIC** (Pages  
To consider passing the following resolution: 187 -  
188)
- That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following reports will involve the likely disclosure of exempt information as defined in Paragraphs 3 and 5 of Part 1 of Schedule 12A of the said Act
- 20. FUTURE MANAGEMENT OF HITCHIN MARKET** 189 -  
REPORT OF THE DEPUTY CHIEF EXECUTIVE 198
- To consider a Part 2 report on the proposed future management of Hitchin Market.*
- 21. PROPOSED CREMATORIUM AT WILBURY HILLS - PROGRESS UPDATE** 199 -  
REPORT OF THE HEAD OF LEISURE AND ENVIRONMENTAL SERVICES 204
- To consider a Part 2 report containing the details of the lease, financial proposal and risks in connection with the application for outline planning permission in respect of the proposed crematorium at Wilbury Hills.*
- 22. OPTIONS FOR HOUSING INVESTMENT COMPANY** 205 -  
234